

BLUE BOOK

2020

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FAQ



I am a freshman. I don't know how to register for lectures.



For the first year students, the university assigns freshmen courses for the first two semesters to help students prepare for the transition to college. But sophomores, juniors, and seniors must register for courses themselves via the website of <http://sugang.kmu.ac.kr>.



How do I get to know about my academic advisor?



You can go to the university website and log in to EDWARD System → Academic Administration → Basic Register Manager → Personal Information → Check Available Academic Advisor. It is highly recommended to find and meet your advisor at least once a semester. With your advisor you will be able to find necessary tips and advice concerning your academic performance and plans.



I am a freshman. Where can I see more information about my major.



This handbook will be very helpful for you. After reading the book, if you need any further information about the system or program, please feel free to visit our administration office.



I would like to be a member of a club or a society.



You can join student organizations and clubs through the school website. Please visit School Website → Student Service → Student Activity → Club Association of Keimyung University [Study Group] School Website → Open Hall → Join Us → Study Group



I have received my draft notice. How can I apply for a leave of absence for the military service?



In advance, we appreciate your contribution to the security of our country. Please follow the procedure as follows: Go to the EDWARD System → Academic Administration → School Register → Register Change Manager → Apply for Leave of Absence. The scanned copy of the draft notice must be attached. You must apply from two weeks prior to the date of entry into the service.



I have a hard time keeping up with my academics. I would keep up the steam if I could receive somebody's help.



It is recommended to ask your academic advisor for counseling. Otherwise, you can consult the student counseling center.



I have some good information on courses or job opportunities that I would like to share with my fellows in the department.



Please feel free to use the department website, blog, Kakaotalk, or facebook.



I want to get some advice regarding the preparation of the graduate thesis and other examinations.



You can earn necessary guidance from your department chair and academic advisor. Please feel free to make appointment with your professor and drop by his or her office.

INTRODUCTION

Bluebook

The College of Humanities and International Studies

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Division

History

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Overview

History

Faculty Members

“Everything comes to him who hustles while he waits” --- Thomas A. Edison

INTRODUCTION

1. BLUE BOOK

This handbook is design to provide information on the academic system, administrative procedures, code of conduct for students and basic regulations for students who entered in the program of History

2. THE COLLEGE OF HUMANITIES AND INTERNATIONAL STUDIES

1) Overview

Nowadays the world is overcoming geographical and cultural boundaries, and is becoming a vast global village owing to the current trend of globalization and the rapid development of information communication technology. The educational objective of the College of Humanities and International Studies is to ensure that students acquire the basic consciousness and accomplishments necessary for them to become active world citizens, who are international professionals capable of taking on the responsibilities of leadership in a global age.

2) Division

The College of Humanities and International Studies is divided into the following 16 departments:

- Korean Language and Literature
- Korean Studies
- English Language and Literature
- German Language and Literature
- Chinese Language and Literature
- Japanese Language and Literature
- Russian Language and Literature
- Chinese Studies
- Japanese Studies
- American Studies
- European Studies
- Spanish and Latin American Studies
- History
- Christian Studies
- Creative Writings
- Philosophy & Ethics

College Admin Office: Tel. 82-53-580-5011~5013, 5021~2

3) History:

The College of Humanities and International Studies was established in 2015 by combining two major colleges of Keimyung University: The College of Humanities and the College of International Studies.

The College of Humanities has its origins in the Philosophy Department and English Language and Literature Department of Keimyung Christian College, which was founded in 1954 and subsequently became Keimyung University in 1978. At that time the Humanities College had a

total of six departments (Korean Language and Literature, Philosophy, History, English Language and Literature, German, and French). Then in 1997, in accordance with a newly adopted system in higher education, the college was subdivided into two different tracks: the Humanities Track (Korean Language and Literature Department, Philosophy, and History) and the Language-Literature Track (English Language and Literature Department, German, and French). In 2003, these two tracks became two independent colleges: the Humanities College (Korean Language and Literature Department, Philosophy, History, Ethics, Theology, Creative Writing, and Korean Studies) and the Foreign Language-Literature College (English Language and Literature, German Language and Literature, French Language and Literature, Chinese Language and Literature, Japanese Language and Literature, and Russian Language and Literature). In 2007 these two colleges were reunited as the Humanities College, which now has a total of twelve departments.

The College of International Studies first opened its doors in 1979 under the name of the College of Foreign Studies. Established as the first college of area studies in Korea, it was selected in 1997 by the Ministry of Education and Human Resources as a government-sponsored college to nurture experts in foreign cultures and international relations. The college focused on developing the practical expertise and capabilities of students thus helping them become true leaders in a global community.

3. DEPARTMENT OF HISTORY

1) Overview

The Department of History is a place to study the vicissitudes of society and the common narrative that has brought us to this point. This study enables students to find out solutions to the problems besetting society, through an understanding of historical facts. It is our purpose to develop professionals with a sound historical consciousness and ethical christian belief, who are able to participate in the development of society.

2) History

The History Department, which began as the History-Geography Department in 1956, got the title of the History Department in 1966. Since foundation, it has produced over 1,300 alumni at bachelors level and 110 at master's or doctorate level. Our graduates currently work at universities, middle or high schools, museums and a variety of associated institutions, working for the betterment of Korean society.

3) Faculty Members

The department has seven faculty members, specialized respectively in archeology, ancient Korean history, medieval Korean history, modern Korean history, Chinese history, and western history.

ACADEMIC AFFAIRS

Academic Courses

Core Credit System

General Credit System

Curriculum : Department of History

Course Pack

Course Registration

Credit Evaluation

Grade Appeals

Leave of Absence

Failure and Expulsion

Overseas Training Program

Issuance of Certificate

“Create a definite plan for carrying out your desire and begin at once, whether you are ready or not, to put this plan into action.”

ACADEMIC AFFAIRS

1) Academic Courses

Please go to University Website → Academics → Colleges/Graduate Schools → Humanities and International Studies → Curriculum → Select “Course Title,” for your reference of the detailed course description

2) CORE Credit System

The CORE credit system is applied to the incoming students from 2017.

CURRICULUM		The College of Humanities and International Studies (Students of Majors in Global Area Studies Model • Humanities-Based Convergent Major Model • College’s Internal Model)				The College of Humanities and International Studies (Students to whom the general rule applies)					
L I B E R A L A R T S	GENERAL	15 Credits				15 Credits					
	BALANCE	Required 15 credits in K-Humanities CORE curriculum (Student must take more than one subject course from among the categories of Globality, Creativity, or Korean Studies)				Required 15 credits in K-Humanities CORE curriculum (Student must take more than one subject course among the categories of Globality, Creativity, or Korean Studies)					
	BASIC	Required 6 credits or higher (Subject course is assigned by the corresponding department/major)				Required 6 credits or higher (Subject course is assigned by the corresponding department/major)					
M A J O R		CORE Convergent Major/Interdisciplinary Major				General			Convergent Major/Interdisciplinary Major		
		Primary Major	Double Major	Other Majors	Total	Primary Major	Double Major	Total	Primary Major	Double Major	Total
	DOUBLE	45 credits	33 credits	-	78	42 credits	42 credits	84	42 credits	33 credits	75
	MINOR	45 credits	15 credits	9 credits	69	54 credits	21 credits	75	54 credits	15 credits	69
TOTAL		130 Credits or higher									

• Majors in Each Model Program

(a) Majors in Global Area Studies Program :

Chinese Studies, Japanese Studies, American Studies, European Studies, Spanish and Latin American Studies

(b) Majors in Humanities-Based Convergent Program :

Korean Studies, Christian Studies, English Language and Literature, Japanese Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Language and Literature, History, Philosophy and Ethics

(c) Majors in College’s Feature Program :

Korean Language and Literature, History, Philosophy and Ethics

• Students to whom the general rule applies (exceptions may apply)

- Students who select other majors (including Interdisciplinary Major and Convergent Major) as a minor or a double major
- International students and Korean residents abroad
- Exchange students
- Those who complete a double major or Integrated master’s/bachelor’s program
- Those who complete teacher training courses
- Those who complete Reserve Officers’ Training Corps (R.O.T.C.)

CORE Convergent and Interdisciplinary Major

Humanities-Based Convergent Major Model (Convergent)	Global Area Studies Model (Interdisciplinary)	College’s Internal Model (Interdisciplinary)
Humanities IT Engineering Humanities Enterprise Consulting Humanities E-Culture Humanities Machines Cars Humanities MICE Humanities Medical Tour	Frontier Studies Emerging Market Area Studies	Korean Studies

- Students of majors participating in the Humanities-Based Convergent Major Model MUST take one CORE Convergent major as their double major or minor. The general rule may apply only if a student qualifies for one as in 2).
- Students of departments or majors participating in the Global Area Studies Model and

the College's Internal Model CAN select the Interdisciplinary majors from the Global Area Studies Model or College's Internal Model as their double major or minor.

3) General Credit System

	CURRICULUM	TYPE	CREDIT SCALE	YEAR OF STUDY	REQUIRED CREDITS	NOTE
LIBERAL ARTS	REQUIRED	Required	0-3	1	15 credit	<ul style="list-style-type: none"> - Chapel(1) and Chapel(2) are non-accredited courses. - Designing University Life and Career(1 credit), Basic Writing (3 credits), Liberal Arts Seminar (3 credits), Understanding of Christianity (2 credits), and Global Citizenship (1 credit).
	BALANCE	Required	3	1-4	15 credit or higher	<ul style="list-style-type: none"> - Students are required to choose and complete 5 Balance Courses, including Philosophy and History, among 6 different areas of study. - The 6 areas of study are as follows: Philosophy and History, Society and Culture, Science and Technology, Literature and Arts, Global Citizenship, and Career Designing - Students in Humanities and International Studies must complete 5 K-Humanities CORE courses in the 3 categories of study: Globality, Creativity, and Korean Studies. - Students majoring in Nursing must complete 12 Liberal Arts credit units designated by the corresponding department.
	GENERAL	Elective	3	2-4	0 credit or higher	<ul style="list-style-type: none"> - Courses on Military Science, Continuing Education, Foreign Languages, and Courses for Preparation for Employment, Courses for Exchange Students are considered as Elective Liberal Arts Courses.
MAJOR	BASIC MAJOR	Required	3	1	0 credit or higher	<ul style="list-style-type: none"> - Students are required to take up to 12 credits of Basic Major Courses. The Basic Major Courses for Humanities and International College students

OR	MANDATORY MAJOR	Required	0-3	1-4	0 to 30 credits	<ul style="list-style-type: none"> - Students must fulfill more than 69 credits, constituted by major courses (at least 54 credits) and minor courses. - Completion of Mandatory Major Courses is a prerequisite to earn a bachelor degree. Some majors may require graduation thesis to be completed. - Some majors do not have mandatory major courses.
	ELECTIVE MAJOR	Elective	1-3		69 credits or higher	
COURSES FOR THE TEACHING PROFESSION		Required	2	2-4	22 credits	<ul style="list-style-type: none"> - Students in the College of Education and those who complete teaching preparation program must fulfill the requirements of these courses to earn teacher certification.

For the first year students, the university selects and assigns freshmen courses for the first two semesters to help students prepare for the transition to college. The course selection may vary, depending on majors and departments. In case, students who do not meet their course requirements will fail the course and cannot earn the credit.

- ▶ P Course: Chapel (1) and (2), and Graduation Thesis. They are non-accredited course, but for graduation, students must receive a grade of "P" (pass).
- ▶ 1 Credit Course: 1 hour class per week, or 2 hour course of experiment or practice per week for one semester of 16 weeks
- ▶ 2 Credit Course: 2 hour class per week, 4 hour course of experiment or practice per week for one semester of 16 weeks, or 3 hour course of practice as for the majors in arts and physical education
- ▶ 3 Credit Course: 3 hour class per week, 6 hour course of experiment or practice, or 4 hour course of practice as for the majors in arts and physical education

4) Curriculum

	SPRING SEMESTER	FALL SEMESTER
FIRST YEAR	INTRODUCTION TO HISTORIOGRAPHY	HISTORIAN AND HISTORY OF KOREA

SECOND YEAR	HISTORY OF CHINESE HISTORIOGRAPHY ANCIENT HISTORY OF KOREA WESTERN ANCIENT AND MEDIEVAL HISTORY EASTERN ANCIENT AND MEDIEVAL HISTORY INTRODUCTION TO THE ANCIENT WESTERN HISTORY UNDERSTANDING OF THE ANCIENT WESTERN HISTORY UNDERSTANDING PREHISTORIC CULTURES HISTORY AND CULTURE OF ANCIENT KOREA TOPICS ON THE WESTERN MODERN HISTORY(LECTURE IN ENGLISH)	SOCIO-ECONOMIC HISTORY OF KOREA MEDIEVAL HISTORY KOREA(1) A HISTORY OF CULTURAL EXCHANGES IN KOREA VISUAL ANCIENT AND MEDIEVAL HISTORY TOPICS IN KOREAN HISTORY EXCAVATION STRATEGY AND TECHNIQUES TOPICS ON THE WESTERN MODERN HISTORY(LECTURE IN ENGLISH)
THIRD YEAR	MODERN HISTORY OF ASIA MODERN HISTORY OF EUROPE HISTORY OF EUROPEAN SOCIAL THOUGHTS INTRODUCTION TO KOREA ARCHEOLOGY MODERN HISTORY OF KOREA MEDIEVAL HISTORY OF KOREA(2) THE HISTORY OF KOREAN SCIENCE HISTORY OF SOCIETY AND ITS THOUGHTS IN KOREA ASIAN SOCIO-ECONOMIC HISTORY READINGS OF KOREAN HISTORICAL DOCUMENTS LOGIC AND CRITICAL THINKING FOR HISTORY PREHISTORIC AND ANCIENT KOREAN CULTURE HISTORY AND CULTURE OF THE JOSEON DYNASTY TOPICS ON THE AMERICAN HISTORY(LECTURE IN ENGLISH) TOPICS ON THE WESTERN CONTEMPORARY(LECTURE IN HISTORY)	INTELLECTUAL HISTORY OF ASIA TOPICS IN ORIENT HISTORY CONTEMPORARY HISTORY OF ASIA CONTEMPORARY HISTORY OF EUROPE THEORY OF HISTORY EDUCATION KOREAN SOCIAL HISTORY READINGS OF KOREAN HISTORICAL DOCUMENTS DISCIPLINE-SPECIFIC ACADEMIC WRITING(DEPARTMENT OF HISTORY) KOREAN EXCAVATED CULTURAL PROPERTIES TOPICS ON THE AMERICAN HISTORY(LECTURE IN ENGLISH) TOPICS ON THE WESTERN CONTEMPORARY(LECTURE IN HISTORY)
FOURTH YEAR	SUBJECT SPECIALIZATION & TEACHING METHODS IN HISTORY HISTORY OF KOREA NATIONAL AMERICAN HISTORY HISTORY OF KOREAN FOREIGN RELATIONS MUSEOLOGY INTERNSHIP OF HISTORY DEPARTMENT	CONTEMPORARY HISTORY OF KOREA THE PROJECT OF HISTORY DEPARTMENT KOREAN LIFE-STYLE HISTORY UNDERSTANDING ARCHAEOLOGY OF YOUNGNAM REGION INTERNSHIP OF HISTORY DEPARTMENT
ALL YEARS	SCIENTIFIC TECHNOLOGY AND CIVILIZATION IN EAST ASIA READINGS IN CHINESE HISTORY BOOKS HISTORY OF KOREAN PHILOSOPHY INTERNSHIP(1) INTERNSHIP(2)	STARTUP FIELD TRAINING(1) STARTUP FIELD TRAINING(2) LONGTERM STARTUP FIELD TRAINING STEP BY STEP CAREER DEVELOPMENT FIELD PLACEMENT(1) FIELD PLACEMENT(2) FIELD PLACEMENT(3) FULL-SEMESTER FIELD PLACEMENT

Added graduation requirements from 2014 freshmen.

- ▶ Completing one English lecture in any major subject or scoring 600 or higher on TOEIC

Please note that the requirements above will be applicable to all day and night admissions since 2014.

For more information, please contact the administration office of the Department of History (Tel. 053-580-5096)

5) Course Pack

 EDWARD System → Academic Administration → Lecture → Course Registration Manager → Application for Course Pack

Course Pack is the system where you can store your intended subjects prior to actual course registration like 'shopping cart'. There is a certain period for Course Pack before the date of course registration. The subjects saved in Course Pack are easily registered through the entry of simple code without any subject number on the date of course registration.

6) Course Registration

- ① Within the period of course registration
"http://sugang.kmu.ac.kr"
Log in (first-come-first-served basis)
- ② Website for course registration:
EDWARD portal on the left of school website
(http://portal.kmu.ac.kr)
- ③ How to check course registration details
EDWARD System → Academic Administration → Lecture
→ Course Registration Manager → Check Course Registration
- ④ How to check lecture schedule
EDWARD System → Academic Administration → Lecture
→ Course Registration Manager → Check Lecture Schedule

- ▶ For information on the change of subject, please visit "EDWARD System → Academic Administration → Lecture → Course Registration Manager → **Check Change of Lecture Schedule**" and fill up the relevant form and submit to the administration office within the period of additional registration.

7) Grade Evaluation

Grade Evaluation (General)

- ▶ Attendance: 10-20%
- ▶ Assignment, Presentation: 20-30%
- ▶ Examination: 50-70%
- ▶ Any grade of experiment, practice, practical work and other special subject equivalent can be evaluated separately.

8) Grade Appeals

- ▶ Call the Academic Affairs Team (580 - 6066)
- ▶ #104 on 1st floor, Main Building in Seongseo Campus
Contact your professor personally via telephone or email during the period of grade appeals in each semester
- ▶ Change of grade is not normally expected unless there is an error in marking by your professor.

9) Leave of Absence



Application for Leave of Absence

EDWARD System → Academic Administration → School Register → Register Change Manager
→ Apply for Register Change (Leave of Absence)



Application for Return to School

EDWARD System → Academic Administration → School Register → Register Change Manager
→ Apply for Register Change (Return to School)

10) Failure and Expulsion

- ▶ Academic Probation: A student holding a 1.50 GPA for a semester of the year concerned, but excluding final semester
- ▶ Expulsion due to Academic Probation: A student receiving academic probation for 3 consecutive semesters
- ▶ A student being regarded as being beyond hope of academic achievement due to disease
- ▶ A student not having registered or not having submitted the application for extension of leave of absence within the time specified after leave of absence
- ▶ A student entering another university
- ▶ A student not having registered within the time specified
- ▶ A student being subject to expulsion due to academic probation
- ▶ A student being subject to expulsion due to disciplinary action

11) Overseas Training Program

- ▶ For students in the program of History, it is encouraged to explore diverse cultures and communities. To enhance the opportunities to develop understanding of diversity, deep appreciation, and extended point of view, the university offers many training programs overseas.
- ▶ In order to join the overseas training program, you must apply to the relevant institution and program. The opportunities are provided to those who satisfy the requirements of the program.
- ▶ Please feel free to visit **school website and department bulletin board** frequently. The announcement of recruitment methods and information are often available at the website. Please consider that each specialized program requires different skills and expertises.

12) Issuance of Certificate

- ▶ Issuance on Visit
Certificates are issued at the administration team of each college, which is located at the Certificate Issuance Center on the lobby floor of Youngam Hall.
- ▶ Automatic Issuer
You can also use the automatic machine at the front of the postoffice in Bauer Hall and also at the first floor inside Dongsan Main Library
- ▶ Other
You may apply for the issue of certificate through fax and via online

STUDY GUIDE

Student Counseling

Career Program

Acknowledgment of Attendance for Early employment

Volunteering Scholarship

Compass K

Health and Counseling

College Student Organization

Department Student Organization

Orientation for Freshmen

STUDY GUIDE

1) Student Counseling

A. Application procedure

Ask for professional counseling service:

EDWARD System → Academic Administration → Counseling

→ Integrated Application for Counseling

Make an appointment with academic advisor:

EDWARD System → Academic Administration → Basic Register Process

→ Personal Information → Academic Advisor

B. Academic Difficulties

The student counseling service is available at the below facilities:

Student Counseling Center

The center provides general counseling for students and conducts aptitude test for freshmen, offers help for the issues regarding sexual harassment and violation

- The person in charge : Park Kyung Ok ☎ 580-5811
- Academic Counseling ☎ 580-6300
- Psychological Test ☎ 580-5745
- Counseling for Individual/Group ☎ 580-5743
- Educational Support ☎ 580-5744
- Location: #1125, 1st floor of Bauer Hall in Seongseo Campus

Website Address : <http://kmusangdam.org/>

2) Career Program

After graduation, we systematically operate a variety of programs for successful employment that our students want, and also consult relevant departments and academic advisor on issues such as employment, business start-ups, and career path.

3) Acknowledgment of Attendance for Early Employment

The acknowledgment of attendance is applied to students who are employed during the graduating semester. The acknowledgement is equivalent to full attention and participation of class during the period of employment. Please note that the duration of employment should be notified as soon as possible and the transferring period of employment can be accredited.

- ▶ Process of Employment and Acknowledgement of Attendance for Early Employment

A) Step 1: Confirmation of employment

- (1) Application for confirmation of early employment
(within 2 weeks from the date of employment)
- (2) Confirmation of early employment
(by the Employment Support Team)
- (3) Printing out the certificate of early employment
(within 1 week from confirmation)
- (4) Submit the certificate of early employment to and consult the professor who teaches the subject (within 2 weeks from the date of employment).

B) Step 2: Acknowledgement of Attendance

- (1) Application for acknowledgement of attendance : Edward System, A personal application.
- (2) Acknowledgement of attendance :
Acknowledged by the Employment Support Team from time to time after the application.
- (3) Submission of attendance certificates :
Submit it to the Professor in charge of the subject prior to the end of the regular exam.
※ Submit the acknowledgement of attendance for early employment to the professor who teaches the subject (prior to the closing date of regular test).

▶ Supporting Document by Type of Employment: The Employment Support Team will verify supporting document for confirmation of employment and acknowledgement of attendance, and the student will print out the relevant certificate and submit it to the professor who teaches the subject.

Type of Employment	Supporting Document	Remark
Business with Registration	Certificate of qualification for health insurance and/or Certificate of employment insurance and/or Certificate of employment and/or Certificate of paycheck	Choose the two documents
One Person Business	Business registration and confirmation of working hours for one person	Excluding employment in business or academy without registration
Overseas Employment	Employment contract and the certificate of entry and exit	

4) Volunteering Scholarship

- ▶ How To Apply for Volunteering Scholarship

GO TO EDWARD System → Academic Administration → Scholarship
→ Apply for Scholarship → Apply for Volunteering Scholarship
→ Print out the application for scholarship after filling up → Submit to the administration office

- ▶ What is volunteering scholarship? It is a system that gives a tuition waiver to students who volunteer at the department office for 50 hours. These students are called 'Volunteering Scholars'.
- ▶ Period of Application: To be notified on Kakao Talk chat room by year
- ▶ Eligibility: A student belonging to within the 8th income class as a result of examination for provision of national scholarship
- ▶ A student has not applied for national scholarship will be excluded from the eligibility for volunteering scholarship.
- ▶ It gives a tuition waiver when the payment of tuition is made, and there is no notice regarding the scholarship. (necessary to report the name of volunteering scholarship and amount of scholarship on the tuition bill.
- ▶ Students selected as a volunteering scholar will have voluntary activities at the department office.
* In the event of non-fulfillment of 50-hour voluntary activity, the violating student will be excluded from the application for volunteering scholarship for the following semester, and the student must return the amount of scholarship.

5) Compass K

- ▶ Introduction of Program
 - Developed to enhancing learning capability and competitiveness in employment of current students
 - Consisting of 7 sectors:objectives management, major, globalization, IT, volunteering, creativity, career and employment
 - Classified student's learning capability into 18 items to be managed.
- ▶ Purpose of Point System
 - To set career objectives earlier and to give motivation for developing learning capability
 - To manage competitiveness in employment through preparation for individual portfolio
 - To manage job seekers and successful candidates in employment
 - To organize program: career search, career counseling, capability management
 - To grant scholarship in the form of point for capability development
 - Regarding the approval of point, the items related to grade evaluation and credit acquisition are automatically processed on the system.
 - For students, please fill up the information on the web system and get your supporting document such as license or certificate confirmed and approved by the staff of the college administration team.
 - One achievement is recognized as an ability in a single sector. (One achievement cannot be recognized in two or more sectors.)

GO TO EDWARD System → Academic Administration → See user guide on Compass K

6) Health and Counseling

- ▶ Health Examination Center: Implementing free physical checkup service on an annual basis to help students to find disease in advance
 - Period of Application: Mid March (to be notified on website) / EDWARD System (early March)
EDWARD System → Academic Administration → Student Support → Apply on Student Health Examination
- ▶ Counseling Center for Preventing Sexual Harassment
 - Providing appropriate education and counseling services for coping with and overcome the damage from sexual harrassment and violence and for continuing healthy life
 - Aims at contributing to the establishment of sense of values about sex and the settlement of healthy sexual curiosity through preventive education.
 - A open place not only for healing damaged mind from sexual harrassment or violence but also counseling students who worry about sex and dating.
- ▶ Contact and Website of Related Centers
 - Human Rights Counseling Center of National Human Rights Commission
T. 1331 <http://www.humanrights.go.kr>
 - Korea Sexual Violence Relief Center
T. 02-338-2890~1 <http://www.sisters.or.kr>
 - Sexual Violence Counseling Center of Women's link
T. 02-739-5796 <http://womenlink.or.kr/>
 - Daegu Women's Hot Line
053-471-6484~6 <http://www.dwhotline.or.kr/>

7) College Student Organization

- ▶ Role
 - To organize and lead all the events held in the school and genuinely sort out suggestions from students.
- ▶ Selection
 - One month notice for candidate registration in the event of replacement or additional selection of the student president or student council of college
 - Candidates for the president of society, vice-president of society, manager and secretary are recommended between February to March and registered voluntarily → Voting to select
 - Student representative and assistant student representative of each year are selected by semester (For freshmen, delegation of the position is available through recommendation from academic advisor or seniors.)

8) Department Student Organization

- ▶ Role: To support academic affairs of students, collect suggestions, closely communicate with student council at college and school, and to play a role of channel for communication with professors association of our department, and plan and conduct events organized by our department.

9) Orientation for Freshmen

▶ Objectives

- To make freshmen well adapted in new environment. It is an opportunity to acquire various information about Keimyung University and the Department of History.

▶ Program includes:

- Guidance on Campus Life (You can also find the details in this blue book, of course!)
- Introduction to Course Timetable and Registration
- Introduction to Major/Department and Professors
- Guidance on how to make a student ID card
- Tips and Information: updating student profile and information

CAMPUS LIFE

Department News

Applying for Student ID Card

Building Access Hours

How to Use Lecture Room(s)

How to Reserve Seminar Room(s)

Library

Locker

Lost Property

Emergency Notices

Disaster Evacuation Training

CAMPUS LIFE

6. School life

1) Department News

Please find information and updates concerning major and department at <http://newcms.kmu.ac.kr/sites/history>

Recruitment of volunteer program, internship, and oversea training programs will be announced through the dept. website and the bulletin board near the department office.

2) Applying for Student ID Card

Application and Issuance: Submit an application through EDWARD System. It takes about one to two weeks to receive a student ID card.

3) Building Access Hours

Opening Hours: AM 06:00 ~ PM 24:00

4) How to Use Lecture Room(s)

- Please note that no food and alcohol allowed in the lecture room (If detected, report to the technical assistant.)
- Please turn off electronic devices such as computer, air-conditioner, heater or lights before you leave the lecture room. When using the computer, do not use unauthorized program other than those for academic purpose.
- Please get the permission from the training assistant when installing a program on computer for academic purpose.
- Student bears a lot of responsibility if installation of unauthorized software is detected.

5) How to Reserve Seminar Room(s)

Go to Edward Systems → General Administration → Facility Space
→ Space Usage 2 Days Before Use → Fill in the information on the time, schedule, and purpose of the use.

In case any materials and supplies are lost or damaged in the seminar room, it is considered the responsibility of the loaner.

6) Library

The library, which has supported research and learning activities since its opening in 1958, has been named a library in honor of Dr. Shin Tae-sik, the honorary president. In March 1933, the library was established in the and the environmental improvement project was completed in March 2014. Application of the data processing room, laptop, reading room, information service center, electronic information center, group study room for the previous group discussion space It plays a leading role in generating knowledge information on universities and communities based on the support of multiple devices

- Rent Period: Maximum 3 books for 7 days
- Please note that student must visit library to ask for an extension. If the book is overdue, borrower must pay a fine for overdue books (applicable after 7 days of rent)

▶ Library Access Hours

During the semester : 09:00~22:00(Weekdays), 09:00~13:00 (Saturday)

During the vacation : 09:00~17:00 (Weekdays), Saturday (closed)

▶ General Reading Room : 06:00~24:00 (closed on Chuseok, New Year's Day)

▶ Number and duration of loan books: 14 days on 10 books, extension only once

7) Locker

Student can contact each major student council for use the locker.

8) Lost Property

If you have found a lost property, give it to the department office.

If you want to release a lost property found, write down the details of the lost property and submit it to the assistant.

(If the owner appears after the release of the lost property by the assistant's judgment, there will be a corresponding legal penalty.)

9) Emergency Notice

In the event of any emergency situation, announce quickly and clearly through contact system by year. (Department Office / President of Society → Representative by year → All students)

10) Disaster Evacuation Training

▶ Earthquake

※ The campus buildings are built from concrete without earthquake resistant design.

① When you sense an earthquake, open the closest door wide.

- There is a possibility that you cannot evacuate as the door may not be opened due to the twisted status of the building. The person who first opened the door should shout fire and keep others informed about a fire escape

② Protect your head with a book, laptop or other article which can protect your head.

- Underground facility is relatively safer than on-ground facility, but you should keep waiting at your place until the shaking stops. As delay of evaluation to underground facility may occur due to a massive number of people flocked. Therefore, start evacuation from letting people near the exit out under the direction of the leader. If you stay on third or fourth floor which is relatively upper floor of the building, you must get under the desk or the table when the earthquake occurs as it is likely to evacuate depending on the condition of damages on the building

(Evacuate immediately when the strength of earthquakes is lowered.)

③ Evacuate quickly through where a door is opened

- Run crouching down and covering your head and evacuate avoiding windows

(Do not evacuate through windows as those on the first floor tend to be seriously damaged during earthquake.)

④ After evacuation, move to a wide empty lot

- Wait for rescue standing up for preventing damages from additional minor shakes (It is dangerous to squat or lie on the ground after evacuation.)

▶ How to evacuate building on fire

- Activate a fire alarm.

- If you cannot go downstairs, go onto the rooftop.

- Make your face and body covered with wet blanket or towel when you should ran into flames.

- If door handles are too hot to turn, do not open the door and find another way.

- Once you evacuate, do not go into the building again.

- After evacuation, wait for rescue at the windward side.

※ How to deal with fire following earthquake

1. Shout 'Fire!' immediately after feeling minor quakes before the next big quake to alarm around and turn off the heat.
2. Shout 'Fire!' when big quake stops. Put out the fire.
3. The big aftermath is exhausted within one to two minutes, so you can put out in its early stages. Keep fire extinguisher or big fire-extinguishing bowl at any possible spot of fire for immediate action.

11) Parking on Campus

- Parking permit is issued on application in the beginning of the semester.

- You should park at only designated space.

- Only local and street students can use the parking permit at school.

SCHOOL POLICY AND REGULATIONS

Code of Conduct

Academic Attitude

Equality & Equal Opportunity

Restriction on Discrimination & Ostracization

Restriction on Sexual Discrimination/Harassment

Alcohol & Drug

Smoking

Restriction on Restricted Items

“What we dwell on is who we become.”--- Oprah Winfrey

SCHOOL POLICY AND REGULATIONS

1) Code of Conduct

All students of our university are important members of our community, active and cooperative, respect for diversity of creative individuals and pursue a community of adults built with a sense of responsibility.

2) Academic Attitude

Students conduct responsible behaviors and understand their rights and obligations, and show respect for diversity.

3) Equality & Equal Opportunity

All students of our university will equally receive opportunities for learning regardless of gender, race, religion, sexual orientation, disability, et cetera, and we pursue equality by giving preferential treatment to social minorities.

4) Restrictions on Discrimination & Ostracization

Our university do not discriminate against or ostracize or not make discriminated or ostracized a certain gender, race, religion, sexual orientation, disability, et cetera, and Any and all discrimination or ostracization will cause administrative punishment.

5) Restrictions on Sexual Discrimination/Harrassment

- ▶ Our university does not discriminate or not make discriminated against a certain gender, and our gender equality is strictly protected by law. Any and all discrimination will cause administrative punishment.
- ▶ No sexual psychological/physical harrassment, violence and stocking are banned, and any attempt will cause administrative punishment.
- ▶ For victims of sexual harrassment or discrimination and those worrying about it, please report and consult at any time.

6) Alcohol & Drug

No alcohol or drug is allowed to posses in or bring to the campus, and drinking or administering may cause administrative punishment.

7) Smoking

Smoking is allowed only in the designated area. smoking in designated smoke-free areas may cause administrative punishment.

8) Restrictions on Restricted Items

No items regarded as to be dangerous are allowed in the campus. (Ex. explosive material, volatile liquid, et cetera). Consult the department office if you are not sure about the dangerousness of an item.

CONTACT

Department Office

Administration Office
of the College of Humanities
and International Studies

"The whole life of man is but a point of time; let us enjoy it." -- Plutarch

CONTACT

1) Department Office

- ▶ Major of Korean Language and Literature : College of Humanities 243-1
☎ 053-580-5784
- ▶ Major of Korean Studies : College of Humanities 243-1
☎ 053-580-5579
- ▶ Department of English Language and Literature : College of Humanities 243-2
☎ 053-580-5062
- ▶ Department of German Language and Literature : College of Humanities 243-2
☎ 053-580-5064
- ▶ Department of Chinese Language and Literature : College of Humanities 243-2
☎ 053-580-5785
- ▶ Department of Japanese Language and Literature : College of Humanities 243-2
☎ 053-580-5786
- ▶ Department of Russian Language and Literature : College of Humanities 243-2
☎ 053-580-5099
- ▶ Department of History : College of Humanities 243-1
☎ 053-580-5096
- ▶ Department of Christian Studies : College of Humanities 243-1
☎ 053-580-5156
- ▶ Department of Philosophy & Ethics : College of Humanities 243-1
☎ 053-580-5104
- ▶ Department of Chinese Studies : College of International Studies 120
☎ 053-580-5791
- ▶ Department of Japanese Studies : College of International Studies 120
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- ▶ Department of American Studies : College of International Studies 120
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- ▶ Department of European Studies : College of International Studies 120
☎ 053-580-5790
- ▶ Department of Spanish and Latin American Studies : College of International Studies 120
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2) Administration Team of The College of Humanities and International Studies

- ▶ Faculty of Language and Literature
☎ 053-580-5012
- ▶ Faculty of Humanities
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- ▶ Faculty of International Studies
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